

Private Client Services NON ADMITTED PROGRAM - QUOTE REQUEST CHECKLIST

- Acord Applications
 - It is very important to provide a complete application. Must include:
 - occupation(s), date(s) of birth
 - Year built, square feet, year of updates to wiring, plumbing, heating, and roofing.
 - Occupancy
 - Construction type
 - Roof type and shape
 - Number of stories
 - Alarms present? If yes, type
 - Limits requested-Coverage A at replacement cost. We can customize Coverage B, C and D to the insured requirement
 - Number of families.
 - Prior carrier or new purchase
 - Please note if mortgages are present, and the number of mortgages on each location (Can affect carrier's pricing and/or willingness to write a risk)
- Closing Date / Renewal Date / Date needed
- LLC or Trust – Completed PCS LLC Trust Questionnaire
- PC 9 and 10 – Completed PCS Fire Protection Questionnaire
- Explanation(s) for any losses in the last 5 years, all lines. Explanation(s) should include what occurred, how much was paid and any changes made to prevent reoccurrence.
- Florida-Current wind mitigation form completed by wind mitigation inspection firm
- Excess flood-excess flood application Elevation certificate if post FIRM and A or V zone

NOTE: Homes located in CAT prone locations may have special requirements for underwriting. If you have any questions prior to submitting a risk, please contact someone from the PCS team:

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