

# APPLICATION FOR A FINANCIAL INSTITUTION CRIME POLICY FOR BANKS AND SAVINGS INSTITUTIONS (AGGREGATE FORM)

	I. (	GENERAL INFO	RMATION		
Name Of Insured (A	Applicant):				
List all In	sureds including Employ	ye <u>e Benefit Plan</u>	s <u>you spons</u>	or that are sul	bject to ERISA.)
Mailing Address:					
Policy Period Requ	iested:				
From 12:01 AM on	<u>:</u>		to 12:01 /	AM on:	
Premium Payable:	Annually Th	nree-year Prepaid	hT t	ree-year Equa	al Annual Installments
Insured Is A:	Commercial Bank Other:	k Savings	s Bank	Savings	s And Loan Association
Date Insured Was E	stablished:				
Name Of Current In	surance Carrier (if diff	ferent):			
Complete The Follo	owing:				
1. As of latest D	December 31: \$	Total Assets	Con	Deposits – nmercial nks Only	Total Loans And Discounts – Commercial Banks Only
2. As of latest	•		\$		\$
Are deposits insured	by the Federal Deposit	Insurance Corpo	oration?		Yes No
Coverage Is Being	Written:	Primary Coindemnity		Excess Coinsurance	Concurrent
If coverage is being carriers and policy li	written on an excess, comits:	oncurrent or coin	idemnity bas	sis, list the nar	mes of the other

If coverage is being written on a coinsurance basis, s (Note: Insured may assume a participation of between		%
Check the appropriate box(es) if you are a seller or se	•	
Fannie Mae Freddie Mac	Ginnie Mae	
Other Agencies:	<u>—</u>	
Are you a direct participant in a depository for the cen	tral handling of securities?	Yes No
If "Yes", list below the name and location of each depo	ository:	
Name	Location	
Has coverage provided by a prior insurance carrier be	en reinstated or waived on any of your	
current employees?		Yes No
If "Yes", list the name of the employee(s):		
II. COVERA	GE REQUESTED	
A. Policy Aggregate Limit Of Insurance:	\$	
If this Policy is being written on a multiyear basi	S:	
1. Do you desire having the Policy Aggregate	Limit Of Insurance apply to the entire	
Policy Period?		Yes No
2. Do you desire having the Policy Aggregate	Limit Of Insurance apply to each	
consecutive one-year term of the Policy Per	riod?	Yes No
B. Complete the following for Insuring Agreements,	Limits and Deductibles desired:	
(Note: Insuring Agreement 1. is mandatory. All of	other insuring agreements are optional and	may be written
in a limit less than or equal to the Insuring Agree	ment <b>1.</b> limit. Deductibles may be written in	• •
	Single Loss Limit	Single Loss Deductible
Insuring Agreements/Coverage	Yes No Of Insurance	Amount
1. Fidelity	\$ \$	
Is Trading excluded?		
Are Data Processors excluded?		
2. On Premises	<b>S S</b>	
3. In Transit	\$	
Forged Or Altered Instruments	\$	
5. Forged, Altered Or Counterfeit Securities	\$	
6. Counterfeit Money	\$	
7. Computer Fraud	\$	
1	<u> </u>	

8. Voice Initiated Transfer Fraud	<b>S</b> \$	\$
9. Telefacsimile Transfer Fraud	\$	<b>\$</b>
10. Automated Teller Machines	\$	\$
Total number of machines within		
and outside your premises:		
<b>11.</b> Fraudulent Mortgages	\$	\$
<b>12.</b> Stop Payment Or Refusal To Pay	\$	\$
13. Cash Letter	\$	\$
14. Audit And Claims Expense	\$	\$
Is extended coverage desired?		
By Endorsement	<del></del>	
Servicing Contractors	\$	\$
Agents	(See G. below)	
Extortion – Threats To Persons Or Property	\$	\$
Telephone Toll Fraud	\$	\$
Fraudulent Impersonation	\$	\$
Virtual Currency	<b>\$</b>	
Safe Depository	\$ (See I. below)	\$
Electronic Records And Signatures		
If "Yes", coverage is desired under (check		
_all_that apply):		
Insuring Agreement 4.	\$	\$
Insuring Agreement 5.	\$	\$
Insuring Agreement 11.	\$	\$
C. For Voice Initiated Transfer Fraud Coverage, indic	cate the dollar amount of the callback	threshold to the
originator of an instruction:		
D. For Telefacsimile Transfer Fraud Coverage, indicate	ate the dollar amount of the callback	threshold to the
originator of an instruction: \$		
<b>E.</b> List below the name and location of each data proservices such as data processing of your checks:		
Name	Location	on oneons.
Name	Location	

F. List below the name and loc (Note: Servicing Contractor property.)	cation for each Servici s service estate mort	ing Contra gages or h	actor to be covered: nome modernization	loans	or manage your real
Name			Loc	ation	
G. List below the name and loc for each of your appointed of corporations (other than Se connection with the ordinary	or elected Agents to be rvicing Contractors or	e covered Data Pro	l, whether they be pe	ersons	, partnerships or
Name And Location	Function		Single Loss Limit Of Insuran	ce	Single Loss Deductible Amount
			\$		\$
			·		•
			\$		\$
			\$		\$
H. For Extortion – Threats To I employees travel:	Persons Or Property C	Coverage,	list the countries wh	ere yo	our
I. For Safe Depository Cove	rage, complete the fol	lowing:			
Insuring Agreer	nents	Limi	t Of Insurance		Deductible Amount
1. Liability Of Depository		\$		\$	
2. Loss Of Customers' Prope	rty	\$		\$	
3. Insuring Agreements 1. An Single Limit Of Insurance	d <b>2.</b> Combined –	\$		\$	
Is money to be included under I	nsuring Agreement 2.	Loss of C	Customers' Property?	•	Yes No

Verification is required for all transfer instructions: Verification is required for all transfer instructions in excess of:  2. Vendors  Verification is required for all transfer instructions: Verification is required for all transfer instructions: Verification is required for all transfer instructions in excess of:  \$  K. For Virtual Currency Coverage, list below the name(s) of the virtual currency and the virtual currency exchange(s):  Name(s)  Exchange(s)  III. RATING INFORMATION  For all Named Insureds, show the total number of:  1. Salaried officers, full- and part-time employees, retained attorneys and persons provided by employment contractors: Are closing attorneys, conveyancers and their employees to be excluded (Savings and Loan Associations only)?  2. Consultants (if any) who are former employees, directors or trustees: 3. Banking premises (other than the Home Office of the first Named Insured) in the United States (including its territories and possessions), Canada and Puerto Rico:  4. Limited banking facilities in the United States (including its territories and possessions), Canada and Possessions),	J. Fo	For Fraudulent Impersonation Coverage, complete	the following:
Verification is required for all transfer instructions in excess of:  2. Vendors  Verification is required for all transfer instructions: Verification is required for all transfer instructions: in excess of:  K. For Virtual Currency Coverage, list below the name(s) of the virtual currency and the virtual currency exchange(s):  Name(s)  Exchange(s)  III. RATING INFORMATION  For all Named Insureds, show the total number of: 1. Salaried officers, full- and part-time employees, retained attorneys and persons provided by employment contractors: Are closing attorneys, conveyancers and their employees to be excluded (Savings and Loan Associations only)?  2. Consultants (if any) who are former employees, directors or trustees: 3. Banking premises (other than the Home Office of the first Named Insured) in the United States (including its territories and possessions), Canada and Puerto Rico:  4. Limited banking facilities in the United States (including its territories and possessions), Canada and Possessions),	1.	l. <u>Em</u> ployees	Yes No
in excess of: \$  2. Vendors		Verification is required for all transfer instr	uctions:
2. Vendors  Verification is required for all transfer instructions: Verification is required for all transfer instructions in excess of:  K. For Virtual Currency Coverage, list below the name(s) of the virtual currency and the virtual currency exchange(s):  Name(s)  Exchange(s)  L. For Telephone Toll Fraud Coverage, list below the PBX system(s):  III. RATING INFORMATION  For all Named Insureds, show the total number of: No. 1. Salaried officers, full- and part-time employees, retained attorneys and persons provided by employment contractors: Are closing attorneys, conveyancers and their employees to be excluded (Savings and Loan Associations only)?  Consultants (if any) who are former employees, directors or trustees: Banking premises (other than the Home Office of the first Named Insured) in the United States (including its territories and possessions), Canada and Puerto Rico: Limited banking facilities in the United States (including its territories and possessions), Canada and P		Verification is required for all transfer instr	uctions
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in excess of: \$  K. For Virtual Currency Coverage, list below the name(s) of the virtual currency and the virtual currency exchange(s):    Name(s)   Exchange(s)		Verification is required for all transfer instr	uctions:
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by employment contractors: Are closing attorneys, conveyancers and their employees to be excluded (Savings and Loan Associations only)?  Yes No  Consultants (if any) who are former employees, directors or trustees:  Banking premises (other than the Home Office of the first Named Insured) in the United States (including its territories and possessions), Canada and Puerto Rico:  Limited banking facilities in the United States (including its territories and possessions), Canada and Puerto Rico:  Nonbanking premises in the United States (including its territories and possessions),		III. RATING IN	IFORMATION
<ul> <li>(Savings and Loan Associations only)?</li> <li>Yes No</li> <li>Consultants (if any) who are former employees, directors or trustees:</li> <li>Banking premises (other than the Home Office of the first Named Insured) in the United States (including its territories and possessions), Canada and Puerto Rico:</li> <li>Limited banking facilities in the United States (including its territories and possessions), Canada and Puerto Rico:</li> <li>Nonbanking premises in the United States (including its territories and possessions),</li> </ul>	·		
<ol> <li>Consultants (if any) who are former employees, directors or trustees:</li> <li>Banking premises (other than the Home Office of the first Named Insured) in the United States (including its territories and possessions), Canada and Puerto Rico:</li> <li>Limited banking facilities in the United States (including its territories and possessions), Canada and Puerto Rico:</li> <li>Nonbanking premises in the United States (including its territories and possessions),</li> </ol>	_	For all Named Insureds, show the total number of:  1. Salaried officers, full- and part-time employees	No. Of
<ol> <li>Banking premises (other than the Home Office of the first Named Insured) in the United States (including its territories and possessions), Canada and Puerto Rico:</li> <li>Limited banking facilities in the United States (including its territories and possessions), Canada and Puerto Rico:</li> <li>Nonbanking premises in the United States (including its territories and possessions),</li> </ol>	_	For all Named Insureds, show the total number of:  1. Salaried officers, full- and part-time employees by employment contractors:	No. Of s, retained attorneys and persons provided
<ul> <li>States (including its territories and possessions), Canada and Puerto Rico:</li> <li>4. Limited banking facilities in the United States (including its territories and possessions), Canada and Puerto Rico:</li> <li>5. Nonbanking premises in the United States (including its territories and possessions),</li> </ul>	_	For all Named Insureds, show the total number of:  1. Salaried officers, full- and part-time employees by employment contractors:  Are closing attorneys, conveyancers and their	No. Of s, retained attorneys and persons provided employees to be excluded
Canada and Puerto Rico:  5. Nonbanking premises in the United States (including its territories and possessions),	1	For all Named Insureds, show the total number of:  1. Salaried officers, full- and part-time employees by employment contractors:  Are closing attorneys, conveyancers and their (Savings and Loan Associations only)?	No. Of s, retained attorneys and persons provided  employees to be excluded  Yes No
	1	For all Named Insureds, show the total number of:  1. Salaried officers, full- and part-time employees by employment contractors:  Are closing attorneys, conveyancers and their (Savings and Loan Associations only)?  2. Consultants (if any) who are former employees  3. Banking premises (other than the Home Office	No. Of s, retained attorneys and persons provided  employees to be excluded  Yes No s, directors or trustees: e of the first Named Insured) in the United
Canada and i dollo illoo.	1 2 3	<ol> <li>For all Named Insureds, show the total number of:</li> <li>Salaried officers, full- and part-time employees by employment contractors:         Are closing attorneys, conveyancers and their (Savings and Loan Associations only)?</li> <li>Consultants (if any) who are former employees</li> <li>Banking premises (other than the Home Office States (including its territories and possession</li> <li>Limited banking facilities in the United States</li> </ol>	No. Of s, retained attorneys and persons provided  employees to be excluded  Yes No s, directors or trustees: e of the first Named Insured) in the United (s), Canada and Puerto Rico:
6. Banking premises, limited banking facilities and nonbanking premises outside of the United States (including its territories and possessions), Canada and Puerto Rico:	1 2 3	<ol> <li>For all Named Insureds, show the total number of:</li> <li>Salaried officers, full- and part-time employees by employment contractors:         Are closing attorneys, conveyancers and their (Savings and Loan Associations only)?</li> <li>Consultants (if any) who are former employees</li> <li>Banking premises (other than the Home Office States (including its territories and possession</li> <li>Limited banking facilities in the United States Canada and Puerto Rico:</li> </ol>	No. Of s, retained attorneys and persons provided  employees to be excluded  Yes No s, directors or trustees: e of the first Named Insured) in the United (s), Canada and Puerto Rico: (including its territories and possessions),
7. Premises providing safe deposit box services:	1 2 3 4 5	<ol> <li>For all Named Insureds, show the total number of:</li> <li>Salaried officers, full- and part-time employees by employment contractors:         Are closing attorneys, conveyancers and their (Savings and Loan Associations only)?</li> <li>Consultants (if any) who are former employees</li> <li>Banking premises (other than the Home Office States (including its territories and possession</li> <li>Limited banking facilities in the United States Canada and Puerto Rico:</li> <li>Nonbanking premises in the United States (including and Puerto Rico:</li> <li>Banking premises, limited banking facilities and</li> </ol>	No. Of s, retained attorneys and persons provided  employees to be excluded  Yes No s, directors or trustees: e of the first Named Insured) in the United (s), Canada and Puerto Rico: (including its territories and possessions), cluding its territories and possessions), d nonbanking premises outside of the
8. Rented safe deposit boxes at all premises:	1 2 3 4 5	<ol> <li>For all Named Insureds, show the total number of:</li> <li>Salaried officers, full- and part-time employees by employment contractors:         Are closing attorneys, conveyancers and their (Savings and Loan Associations only)?</li> <li>Consultants (if any) who are former employees</li> <li>Banking premises (other than the Home Office States (including its territories and possession</li> <li>Limited banking facilities in the United States Canada and Puerto Rico:</li> <li>Nonbanking premises in the United States (including and Puerto Rico:</li> <li>Banking premises, limited banking facilities and United States (including its territories and possessions)</li> </ol>	No. Of s, retained attorneys and persons provided  employees to be excluded  Yes No s, directors or trustees: e of the first Named Insured) in the United (s), Canada and Puerto Rico: (including its territories and possessions), cluding its territories and possessions), d nonbanking premises outside of the

(Note: Attach separate sheet to explain any "No" answers to the questions in this Section IV.)   A. Audit Procedures:   1. Is there an annual audit by an independent CPA made in accordance with generally accepted auditing standards and so certified?			IV. UNDERWRITING		
1. Is there an annual audit by an independent CPA made in accordance with generally accepted auditing standards and so certified?  2. Is the audit report rendered directly to the Board?  3. Name and location of CPA:  4. Date of completion of the last audit by CPA:  5. Is there a continuous internal audit by an Internal Audit Department?  If "Yes", are monthly reports rendered directly to the Board? Does it include EDP auditing?  Pyes No  No  B. Internal Controls (Other Than Audit Procedures):  1. Do you require annual vacations of at least two consecutive weeks for all officers and employees?  2. Is there a formal, planned program requiring the rotation of duties of key personnel without prior notice thereof?  3. Is there a formal, planned program requiring segregation of duties so that no single transaction can be fully controlled from origination to posting by one person?  4. Are official checks and drafts preprinted, sequentially numbered and under dual control?  5. Are reconciliations of official checks prepared by individuals other than those authorized to issue them?  6. Are dormant accounts flagged, segregated and maintained under dual control?  C. State And Federal Examinations: Date of last examination by state authorities: Date of last examination by state authorities: Was there any criticism of your operations in either the last state or federal examination?  If "Yes", explain:  D. Change In Ownership Or Senior Management: Has there been any change in ownership or senior management within the past three years or is change anticipated in the next 12 months?	(Not	e: At	ttach separate sheet to explain any "No" answers to the questions in this Secti	on IV.)	
generally accepted auditing standards and so certified?  2. Is the audit report rendered directly to the Board?  3. Name and location of CPA:  4. Date of completion of the last audit by CPA:  5. Is there a continuous internal audit by an Internal Audit Department?  If "Yes", are monthly reports rendered directly to the Board? Does it include EDP auditing?  Pyes No Does it include EDP auditing?  B. Internal Controls (Other Than Audit Procedures): 1. Do you require annual vacations of at least two consecutive weeks for all officers and employees?  2. Is there a formal, planned program requiring the rotation of duties of key personnel without prior notice thereof?  3. Is there a formal, planned program requiring segregation of duties so that no single transaction can be fully controlled from origination to posting by one person?  4. Are official checks and drafts preprinted, sequentially numbered and under dual control?  5. Are reconciliations of official checks prepared by individuals other than those authorized to issue them?  6. Are dormant accounts flagged, segregated and maintained under dual control?  C. State And Federal Examinations: Date of last examination by state authorities: Date of last examination by state authorities: Date of last examination by state authorities: Was there any criticism of your operations in either the last state or federal examination?  If "Yes", explain:  D. Change In Ownership Or Senior Management: Has there been any change in ownership or senior management within the past three years or is change anticipated in the next 12 months?	A.	Aud			
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3. Name and location of CPA:  4. Date of completion of the last audit by CPA:  5. Is there a continuous internal audit by an Internal Audit Department?			generally accepted auditing standards and so certified?	Yes	No
4. Date of completion of the last audit by CPA:  5. Is there a continuous internal audit by an Internal Audit Department?		2.	Is the audit report rendered directly to the Board?	Yes	No
5. Is there a continuous internal audit by an Internal Audit Department?    Yes		3.	Name and location of CPA:		
5. Is there a continuous internal audit by an Internal Audit Department?    Yes					
5. Is there a continuous internal audit by an Internal Audit Department?    Yes		4.	Date of completion of the last audit by CPA:		
If "Yes", are monthly reports rendered directly to the Board?  Does it include EDP auditing?    Yes				Yes	No
B. Internal Controls (Other Than Audit Procedures):  1. Do you require annual vacations of at least two consecutive weeks for all officers and employees?  2. Is there a formal, planned program requiring the rotation of duties of key personnel without prior notice thereof?  3. Is there a formal, planned program requiring segregation of duties so that no single transaction can be fully controlled from origination to posting by one person?  4. Are official checks and drafts preprinted, sequentially numbered and under dual control?  5. Are reconciliations of official checks prepared by individuals other than those authorized to issue them?  6. Are dormant accounts flagged, segregated and maintained under dual control?  7 yes No  C. State And Federal Examinations: Date of last examination by state authorities: Date of last examination by federal authorities: Was there any criticism of your operations in either the last state or federal examination? If "Yes", explain:  D. Change In Ownership Or Senior Management: Has there been any change in ownership or senior management within the past three years or is change anticipated in the next 12 months?    Yes   No   No   No   No   Yes   No   No   No   No   No   No   No   N					
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years or is change anticipated in the next 12 months?	υ.		, ,		
				Vec	No
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			oo, oxpiaii.		

Len	ding Controls:		
1.	Are loan proceeds issued by someone other than the approving loan officer?	Yes	No
2.	Are signatures on all notes and documents obtained in the presence of a bank		
	employee on both new and renewal loans?	Yes	No
3.	Prior to disbursing funds, are financial statements and collateral verified as		
	genuine (including all participations, new and renewal loans)?	Yes	No
4.	Is the identity of all signatures verified?	Yes	No
5.	Is negotiable collateral kept under dual control?	Yes	No
Cas	h Controls:		
1.	Is there a person designated at all locations to open and inspect the premises		
	for unauthorized persons and signal that the premises are safe to enter?	Yes	No
2.	Are the reserve cash vaults maintained under dual control at all times?	Yes	No
3.	Are all currency shipments prepared, received and counted under dual control?	Yes	No
4.	Are the opening, closing and setting of the main and reserve cash vaults under		
	dual control?	Yes	No
Emp	ployee Account Controls:		
1.	Are employee accounts (checking, money market, savings, etc.) segregated and		
	reviewed for unusual activity at least monthly?	Yes	No
2.	Are employees' immediate family members' and household members' accounts		
	randomly reviewed for unusual activity at least quarterly?	Yes	No
3.	Do you disclose to your employees the fact that these accounts will be reviewed?	Yes	No
Forg	gery Controls:		
1.	Prior to opening a corporate account, is the customer required to provide a signed		
	corporate resolution or letter authorizing certain individuals to open the corporate	<b></b>	<b>—</b>
	account and designating certain individuals to sign on the account?	Yes	No
2.	Do you prohibit the acceptance of checks made payable to corporate payees		
	but endorsed by individuals?	Yes	No
3.	Are account statements sent out on a monthly basis?	Yes	No
4.	Do you prohibit cash disbursements from corporate accounts (other than for	<u> </u>	
	petty cash)?	Yes	No
5.	If statements are held for customer pickup, do you record the customer's		
	receipt of the statement?	Yes	No
6.	Do you verify makers' signatures on checks in excess of \$5,000 drawn upon you?	Yes	No
7.	Do you verify endorsements on negotiable instruments upon presentment?	Yes	No
8.	Do you prohibit the issuance of blank counter checks?	Yes	No
9.	Are all transactions on dormant accounts reviewed on a regular basis?	Yes	No
	1. 2. 3. 4. 5. Cas 1. 2. 3. 4. 5. Forg 1. 2. 3. 4. 5. 6. 7. 8.	<ol> <li>Prior to disbursing funds, are financial statements and collateral verified as genuine (including all participations, new and renewal loans)?</li> <li>Is the identity of all signatures verified?</li> <li>Is negotiable collateral kept under dual control?</li> <li>Cash Controls:         <ol> <li>Is there a person designated at all locations to open and inspect the premises for unauthorized persons and signal that the premises are safe to enter?</li> <li>Are the reserve cash vaults maintained under dual control at all times?</li> <li>Are all currency shipments prepared, received and counted under dual control?</li> <li>Are the opening, closing and setting of the main and reserve cash vaults under dual control?</li> </ol> </li> <li>Employee Account Controls:         <ol> <li>Are employee accounts (checking, money market, savings, etc.) segregated and reviewed for unusual activity at least monthly?</li> <li>Are employees' immediate family members' and household members' accounts randomly reviewed for unusual activity at least quarterly?</li> <li>Do you disclose to your employees the fact that these accounts will be reviewed?</li> </ol> </li> <li>Forgery Controls:         <ol> <li>Prior to opening a corporate account, is the customer required to provide a signed corporate resolution or letter authorizing certain individuals to open the corporate account and designating certain individuals to sign on the account?</li> <li>Do you prohibit the acceptance of checks made payable to corporate payees but endorsed by individuals?</li> <li>Are account statements sent out on a monthly basis?</li> <li>Do you prohibit cash disbursements from corporate accounts (other than for petty cash)?</li> <li>If statements are held for customer pickup, do you record the customer's receipt of the statement?</li> <li>Do you verify en</li></ol></li></ol>	1. Are loan proceeds issued by someone other than the approving loan officer? 2. Are signatures on all notes and documents obtained in the presence of a bank employee on both new and renewal loans? 3. Prior to disbursing funds, are financial statements and collateral verified as genuine (including all participations, new and renewal loans)? 4. Is the identity of all signatures verified? 5. Is negotiable collateral kept under dual control?  Cash Controls: 1. Is there a person designated at all locations to open and inspect the premises for unauthorized persons and signal that the premises are safe to enter? 2. Are the reserve cash vaults maintained under dual control at all times? 3. Are all currency shipments prepared, received and counted under dual control? 4. Are the opening, closing and setting of the main and reserve cash vaults under dual control?  Employee Account Controls: 1. Are employees accounts (checking, money market, savings, etc.) segregated and reviewed for unusual activity at least monthly?  2. Are employees 'immediate family members' and household members' accounts randomly reviewed for unusual activity at least quarterly? 3. Do you disclose to your employees the fact that these accounts will be reviewed?  Forgery Controls: 1. Prior to opening a corporate account, is the customer required to provide a signed corporate resolution or letter authorizing certain individuals to open the corporate account and designating certain individuals to sign on the account?  2. Do you prohibit the acceptance of checks made payable to corporate payees but endorsed by individuals? 3. Are account statements sent out on a monthly basis? 4. Do you prohibit cash disbursements from corporate accounts (other than for petty cash)?  5. If statements are held for customer pickup, do you record the customer's receipt of the statement?  6. Do you verify makers' signatures on checks in excess of \$5,000 drawn upon you?  7. Do you prohibit the issuance of blank counter checks?

I.	Con	nputer Controls:	_	
	1.	Is computer usage preauthorized?	Yes	No
	2.	How often are employees required to change their computer passwords:		
	_			□
		Do you change passwords when employees leave the company?	Yes	No
	4.	Is computer output reconciled by persons who do not prepare the input or		
		process it?	Yes	No
	5.	Is data encrypted?	Yes	No
	6.	Do you utilize port security that detects unusual activity?	Yes	No
	7.	Do you require digital certificates when making an online transaction?	Yes	No
	8.	Do you have documented Internet guidelines for employees?	Yes	No
	9.	Do you have documented emergency procedures?	Yes	No
	10.	Is your computer system protected by firewalls?	Yes	No
	11.	Do you maintain a firewall log?	Yes	No
	12.	Is your computer system supported by intrusion detection software?	Yes	No
	13.	Is your computer system supported by antivirus software?	Yes	No
	14.	Do any of your employees telecommute?	Yes	No
		If "Yes", do you provide these employees with remote access to your computer	<u></u>	
		systems?	Yes	No
		Number of employees with remote access:		
	15.	Do you provide access to your proprietary computer system to any third parties?	Yes	No
		If "Yes", to whom?	<u></u>	<u> </u>
		For what reason?		
		FOI WHAT TEASON?		
	16.	Do you provide these third parties with IDs and passwords for accessing your		
		web site?	Yes	No
		Are these passwords changed when they finish their work?	Yes	No
		What steps are taken to protect the IDs and passwords from unauthorized use?		
	47	How often are consulty and to perform ad		
	17.	How often are security audits performed?	Vac	□ <sub>Nic</sub>
	40	Have you complied with all recommendations?	Yes	No No
	18.	Has your computer system ever been invaded by a hacker or virus?	Yes	No
		If "Yes", what controls have been implemented to prevent further incidences:		

J.	Wire	e Transfer Controls:	
	1.	Do you transmit or receive data by:	
		a. Telegraph?	Yes No
		<b>b.</b> Teletype?	Yes No
		c. Computer link?	Yes No
	2.	Do you maintain a documented procedures manual covering all wire transfer	<del>_</del>
		under dual control?	Yes No
	3.	Do you independently verify a teletype or telegraph authorization for the	<u> </u>
		payment or transfer of funds over a different wire or circuit, other than	
		that used to transmit a request?	Yes No
	4.	Are all payment instructions executed under a sequential numbering system?	Yes No
	5.	Do independent persons review and reconcile all wire transfers used to	<u> </u>
		transmit a request?	Yes No
	6.	What is the average monthly volume of funds transferred? \$	<u> </u>
	7.	What is the largest amount an employee can transfer? \$	
	8.	What is the average size of transfers? \$	
	9.	Are there specific employees authorized to:	
		a. Transfer funds?	Yes No
		<b>b.</b> Request changes in procedures?	Yes No
		<b>c.</b> Obtain records?	Yes No
	10.	Is there controlled access to the wire room?	Yes No
	11.	Are all telephone instructions confirmed in writing within 24 hours?	Yes No
	12.	Are all wire transfer transactions confirmed in writing within 24 hours?	Yes No
	13.	Do you authenticate the identity of the caller before acting upon his/her	
		instructions?	Yes No
K.	Ver	dor Controls:	
	1.	Are background checks performed on vendors in order to determine	
		ownership and financial capability?	Yes No
	2.	Is all vendor bank information verified by a direct call to the receiving	<u> </u>
		bank prior to the account being established in your accounts	
		payable system?	Yes No
	3.	Are there procedures in place to verify invoices and other payment	
		requests received from the vendor prior to making payment?	Yes No
	4.	Are all changes requested by the vendor (including bank account,	<del></del>
		invoice changes, telephone or FAX numbers, address and other contact	
		information) verified by you by a direct call to the vendor using	
		only the telephone number that was provided to you by the vendor	
		before the change request was received?	Yes No
		If "Yes", complete the following:	
		a. Is the callback made by an employee other than the employee	
		who received the change request?	Yes No

		b. Are change requests initiated by the vendor verified by you with someone other than the person requesting the change? If "Yes", do you refrain from implementing such change requests	Yes No
		until after the vendor has had the opportunity to respond to your inquiry regarding the validity of the change requested?  c. Do you require all change requests by a vendor to be	Yes No
	5.	approved by a supervisor of the employee receiving the change request before it is acted upon?  Do you transfer funds to the vendor according to a pre-arranged	Yes No
		procedure established between you and the vendor before making such transfers?  If "Yes", describe the procedure:	Yes No
L.		tual Currency Controls:	
		Do you have a wallet and is it encrypted?	Yes No
	2.	Is the wallet backed up on a periodic basis?	YesNo
	2	If "Yes", how often:	Yes No
	Э.	Do you use a third-party currency payment processor?  If "Yes", provide the name of the processor:	resno
		ii Tes , provide the fiame of the processor.	
	4.	Do you have a detection system in place to authenticate virtual	
		currency transactions?	Yes No
	5.	Do you provide a vault for customers to store virtual currency?	Yes No
М.	Те	lephone Controls:	
	1.	How often are PBX system passwords changed:	
		How often are voice mail passwords changed:	
		Do passwords require a combination of alpha/numeric characters?	Yes No
	4.	Are invalid password attempts limited?	YesNo
	5	If "Yes", how many attempts are allowed:  Is the PBX system monitored to detect abnormal call activity?	Yes No
- NI			165140
N.		lectronic Signature And Record Controls:  Do you engage in business transactions using electronic signatures from:	
		a. Your customers?	Yes No
		<b>b.</b> Your vendors?	Yes No
		c. Other financial institutions?	Yes No
		d. Others?	Yes No
		If "Yes" to a., b., c. or d., explain:	

	2.	What types of documents do you accept using electronic signatures (such as, but not limited to, account applications and loan applications)?		
		What is the average daily number of transactions using electronic signatures? Do you use the services of a third-party authentication vendor to process digital signatures?  If "Yes", provide the name of the vendor:	Yes	No
		Do you have a policy manual of electronic record/signature procedures?  Are electronic signatures and handwritten signatures executed to electronic records and linked to their respective electronic records to ensure that the	Yes	No
	7	signatures cannot be excised, copied or otherwise transferred to falsify an electronic record?  What protocols are used to authenticate the identity of the sender of the electronic	Yes	No
		record?		
	8.	What technology is used to safeguard the transmission of electronic records?		
Ο.	Safe	e Depository Controls:		
	1.	Are all safe deposit box renters identified and their addresses verified?	Yes	No
	2.	Are master signature cards maintained and compared before each entry by box		
		renter?	Yes	No
	3.	Are customers permitted in vault only with attendant?	Yes	No
	4.	Is a permanent record of entry dates and signatures of entrants maintained?	Yes	No
	5.	Do all boxes require two keys to open?	Yes	No
	6.	Is it a rule that customers are never permitted to leave keys at your premises?	Yes	No
		Are deceased customer rules in writing and maintained?	Yes	No
		Are locks changed whenever a member's key is lost or box is vacated?	Yes	No
	9.	When a box is abandoned, entered by court order or upon death of a box holder,		
		are at least two officials of the depository present to verify and inventory contents?	□ <sub>Voc</sub>	
		Contents:	Yes	No
		V PRIOR INCURANCE		
/NI - 4 -	. NI.	V. PRIOR INSURANCE		
		ot applicable in Missouri.)		
	-	nsurance, similar to the kinds provided under this Policy, been declined or during the past three years?	Yes	No
		explain:	168	INO
пте	э, <del>С</del>	npiaii.		

VI. LOSS HISTORY
Complete the following for all losses sustained, whether or not claimed, and if claimed, whether or not reimbursed, during the past three years from the completion date of this application for any insurance similar to the kinds provided under this Policy.
Check if none
Date Of Loss: Type Of Loss: Amount Of Loss: \$ Amount Of Loss Pending: \$ Amount Received From Insurance: \$ Amount Recovered From Other Than Insurance: \$ Describe remedial action taken to prevent similar losses in the future:
Date Of Loss: Type Of Loss: Amount Of Loss: \$ Amount Received From Insurance: \$ Amount Recovered From Other Than Insurance: \$ Describe remedial action taken to prevent similar losses in the future:
Date Of Loss: Type Of Loss: Amount Of Loss \$ Amount Of Loss Pending: \$ Amount Received From Insurance: \$ Amount Recovered From Other Than Insurance: \$ Describe remedial action taken to prevent similar losses in the future:

# **VII. ADDITIONAL REQUIRED APPLICATION MATERIALS**

As attachments to this Application, please include the following (where applicable):

- Computer control security audit and response
- Latest year-end audited financial statements
- CPA management letters and response

The Insured (Applicant) represents that all information and statements contained in this application are true, accurate and complete. This application shall constitute part of the Policy, if issued. Any intentional misrepresentation, intentional omission, intentional concealment or intentional misstatement of a material fact, in this application or otherwise, shall be grounds for the rescission of any policy issued in reliance upon such information.

## FRAUD STATEMENTS

## All Jurisdictions Other Than Those Shown Below

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

## **Alabama**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution, fines or confinement in prison, or any combination thereof.

#### Colorado

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

## **District Of Columbia**

**WARNING:** It is a crime to provide false, or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

## Florida

Any person who knowingly and with intent to injure, defraud, or deceive an insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

## Hawaii

For your protection, Hawaii law requires you to be informed that any person who presents a fraudulent claim for payment of a loss or benefit is guilty of a crime punishable by fines or imprisonment, or both.

## Kansas

Any person who commits a fraudulent insurance act is guilty of a crime and may be subject to restitution, fines and confinement in prison. A fraudulent insurance act means an act committed by any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer or insurance agent or broker, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for insurance, or the rating of an insurance policy, or a claim for payment or other benefit under an insurance policy, which such person knows to contain materially false information concerning any material fact thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto.

## Kentucky

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime.

## Louisiana

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

### Maine

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines, or a denial of insurance benefits.

## **New Jersey**

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

## **New Mexico**

ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES.

#### **New York**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

## Ohio

Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

#### Oklahoma

**WARNING:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

## Oregon

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents materially false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison.

In order for us to deny a claim on the basis of misstatements, misrepresentations, omissions or concealments on your part, we must show that:

- **A.** The misinformation is material to the content of the policy;
- **B.** We relied upon the misinformation; and
- C. The information was either:
  - 1. Material to the risk assumed by us; or
  - 2. Provided fraudulently.

For remedies other than the denial of a claim, misstatements, misrepresentations, omissions or concealments on your part must either be fraudulent or material to our interests.

Misstatements, misrepresentations, omissions or concealments on your part are not fraudulent unless they are made with the intent to knowingly defraud.

## Pennsylvania

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

### Puerto Rico

Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation with the penalty of a fine not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances be present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

## **Tennessee**

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

### Vermont

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison.

## Virginia

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

## Washington

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Person Authorized To Complete This Application For The Insured (Applicant):
Name (Print):
Signature:
Title:
Date:
Producer Information (Required in Florida, Iowa and New Hampshire):
Producer Name (Print):
Producer Signature:
Agency Name:
Agency Code:
License Number:

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